




Indira Gandhi Delhi Technical University For Women  
(Established by Govt. of Delhi vide Act 09 of 2012)  
Kashmere Gate, Delhi-110006

No.16(04)/PIg./IGDTUW/2019/04

Dated the 05 January, 2019

**Subject: Minutes of the Sixth meeting of the Finance Committee of IGDTUW.**

Please find enclosed herewith a copy of Minutes of Sixth meeting of the Finance Committee of Indira Gandhi Delhi Technical University for Women held on 27<sup>th</sup> November, 2018 (Tuesday) at 03.00PM for kind information please.

  
(Prof. R.K. Singh)  
Registrar, IGDTUW

To,


Prof. R.K. Kale, Chairperson,  
Finance Committee, IGDTUW

No. 16(04)/PIg./IGDTUW/2019/04

Dated the 05 January, 2019

All Members

1. Dr. Amita Dev, Vice-Chancellor, IGDTUW.
2. Mrs. Renu Sharma, IAS, Pr. Secretary (Finance), GNCTD.
3. Sh. Devinder Singh, IAS, Secretary (Technical/Higher Education), GNCTD.
4. Prof. Manoj Kumar Arora, Former Director, PEC Chandigarh
5. Sh. Prakash Chand, Controller of Accounts, GNCTD
6. Prof. R.K. Singh, Dean (Planning & Development), IGDTUW.
7. Prof. Devender K. Tayal, Dean (Academic Affairs), IGDTUW
8. Prof. S.R.N Reddy, Dean (Examination Affairs), IGDTUW
9. Dr. Manoj Soni, HOD (MAE), IGDTUW
10. Dr. Nidhi Goel, HOD (ECE), IGDTUW

  
(Prof. R.K. Singh)  
Registrar, IGDTUW



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**Kashmere Gate, Delhi-110006**

**MINUTES OF THE SIXTH MEETING OF THE FINANCE COMMITTEE HELD ON 27<sup>th</sup> NOVEMBER, 2018**  
**AT 3:00 P.M.**

The Sixth meeting of the Finance Committee of the Indira Gandhi Delhi Technical University (IGDTUW) was held under the Chairmanship of Prof. R.K. Kale, Former Vice-Chancellor, Central University of Gujarat on 27<sup>th</sup> November, 2018 at 3:00 p.m. The following members attended the meeting:

1. Dr. Amita Dev, Vice-Chancellor, IGDTUW.
2. Sh. Devinder Singh, IAS, Secretary (Technical/Higher Education), GNCTD
3. Sh. Prakash Chand, Controller of Accounts, GNCTD
4. Prof. S.R.N Reddy, Dean (Examination Affairs), IGDTUW
5. Prof. Devender Tayal, Dean (Academic Affairs), IGDTUW
6. Dr. Manoj Soni, HOD (MAE), IGDTUW
7. Dr. Nidhi Goel, HOD (ECE), IGDTUW
8. Prof. R.K. Singh, Dean (Planning & Development)/ Registrar, IGDTUW

Mrs. Renu Sharma, IAS, Principal Secretary (Finance), GNCTD and Prof. Manoj Kumar Arora, Former Director, PEC University, Chandigarh could not attend the meeting due to preoccupation, however, Sh. Manoj Kumar, Deputy Secretary, Finance, GNCTD attended the meeting on behalf of Principal Secretary (Finance), GNCTD. Sh. Sunny C.K., DFO, IGDTUW and Sh. PVSS Subbarao, AFO, IGDTUW also attended the meeting.

At the outset, the Vice-Chancellor welcomed the Hon'ble Chairperson Prof. R.K. Kale and other distinguished members of the Finance Committee and briefed about the expansion plan of the University and conduct of the First Convocation of the University. The Agenda placed before the Finance Committee was taken up for deliberations. Agenda item-wise recommendations of the Finance Committee were as under:

**Agenda Item No. 6.01** To confirm the minutes of the 5<sup>th</sup> meeting of the Finance Committee held on 8<sup>th</sup> November, 2017

The Finance Committee confirmed the Minutes of 5<sup>th</sup> Meeting held on 8<sup>th</sup> November, 2017.

**Agenda Item No. 6.02** To consider action taken report on recommendation/ decisions taken by the Finance Committee held on 8<sup>th</sup> November, 2017

Action taken on the decisions of the Finance Committee in its 5<sup>th</sup> Meeting held on 8<sup>th</sup> November, 2017 were noted/accepted by the Committee with a suggestion that meetings of the Finance Committee be convened at regular intervals for seeking recommendations of the Finance Committee. In case of decision taken against Item No. 5.06, it was suggested by Secretary (TTE/HE), GNCTD that the Finance Committee can only recommend for creation of post for seeking approval of the Board of Management and further concurrence of the GNCTD. In case of Item No. S/5.01, the Committee suggested that prescribed procedure be followed for creation of post of Professor, if required, in Faculty of Engineering and Technology against which the post of Professor (TPO) has been converted.

**Agenda Item No. 6.03 To consider and approve the Financial Statements for the year 2017-18**

The Finance Committee deliberated upon in detail and approved the Financial Statements of Accounts of IGDTUW for the year 2017-18. On the observations placed in the CA Audit Report, it was suggested, the stock verification be completed latest by January 2019. In case of settlement of old earmarked project funds and old outstanding advances, the matter may be taken up with GGSIPU expeditiously to settle the same latest by February 2019. In case of advance for capital works released to PWD as deposit work for earlier years, the Utilization Certificate be obtained latest by 31<sup>st</sup> March, 2019.

**Agenda Item No. 6.04 To consider and approve engagement of Chartered Accountants for Auditing/Certification of Accounts and Utilization Certificate for the Financial Year 2018-19.**

The Finance Committee approved the engagement of Chartered Accountants for Auditing/Certification of Accounts and issue of utilization certificate for the year 2018-19 with a suggestion that CAG empanelled Chartered Account Firm may be engaged through advertisement on the University website.

**Agenda Item No. 6.05 To ratify the revised estimates for the Financial Year 2018-19 and Budget Estimates for the Financial Year 2019-20**

The Finance Committee deliberated on the revised estimates for the year 2018-19 and Budget estimates for the year 2019-20 and approved with a suggestion that prior approval of the Finance Committee for Revised Estimates and Budget Estimates be obtained before submitting the proposal to GNCTD through Administrative Department.

**Agenda Item No. 6.06 First Convocation of the University for Information of the Finance Committee**

The Finance Committee noted the information for conduct of the First Convocation of the University.

**Agenda Item No. 6.07 To consider and approve the creation of teaching posts for M. Plan (Urban Planning) Programme**

The Finance Committee has recommended for creation of 05 teaching posts (01 Professor, 02 Associate Professor, 02 Assistant Professor) for M. Plan (Urban Planning) Programme in the Department of Architecture and Planning of the University as per the norms of Council of Architecture with a suggestion that while submitting the proposal to the GNCTD for seeking concurrence of the Finance Department, the pay scale/pay matrix of the posts alongwith financial implications be clearly indicated.

**Agenda Item No. 6.08 To consider and approve the creation of teaching post and non teaching post for three years full time BBA Programme**

The Finance Committee has recommended for creation of 06 teaching posts (01 Associate Professor, 05 Assistant Professor) alongwith proportionate non-teaching technical staff and non-teaching ministerial staff for BBA Programme in the Department of Management of the University as per the norms of UGC with a suggestion that while submitting the proposal to the GNCTD for seeking concurrence of the Finance Department, the pay scale/pay matrix of the posts of the post alongwith financial implications be clearly indicated.

**Agenda Item No. 6.09** To consider and approve the creation of additional teaching posts and non-teaching post for the Department of Information Technology due to increase in intake in B. Tech. (IT) Programme

The Finance Committee has recommended for creation of 09 teaching posts (01 Professor, 02 Associate Professor and 06 Assistant Professor) alongwith proportionate non-teaching technical staff and non-teaching ministerial staff for B. Tech (IT) Programme due to increase in intake in the Department of Information Technology of the University as per the AICTE/UGC norms with a suggestion that while submitting the proposal to the GNCTD for seeking concurrence of the Finance Department, the pay scale/pay matrix of the posts alongwith financial implications be clearly indicated.

**Agenda Item No. 6.10** To consider and ratify the fee structure for the Academic Year 2018-19

The Finance Committee ratified the Fee Structure adopted in Academic Session 2018-19 for admission to various programmes and also recommended 10% increase in Fee annually as already approved in the 5<sup>th</sup> Finance Committee vide Agenda Item No. 5.11.

**Agenda Item No. 6.11** To consider and approve the revised remuneration rates for the evaluation of End Semester Studio and Practical Examination of B. Arch. Programme

The Finance Committee approved the revised remuneration rates for the evaluation of End Semester Studio and Practical Examination of B. Arch. Programme.

**Agenda Item No. 6.12** To consider and approve the revised remuneration rates for visiting faculty for conducting studio/practical classes at Department of Architecture and Planning

The Finance Committee approved the revised remuneration rates for visiting faculty for conducting studio/practical classes at Department of Architecture and Planning.

**Agenda Item No. 6.13** To consider and approve the expenditure for conduct first Convocation of the University including the expenditure on constitution of Chancellor medals and Vice Chancellor medals to be awarded in the Convocation of the University

The Finance Committee deliberated the proposed expenditure on the various items for conduct of First Convocation of the University and approved the same.

**Agenda Item No. 6.14** To consider and approve the procurement of computer & peripherals, furniture & fixtures required for the establishment of new computer labs for new programmes and the existing programmes due to increase in intake

The Finance Committee after deliberation approved the procurement of computer & peripherals, furniture & fixtures etc. with a suggestion that the procurement of the same may be explored through GEM after obtaining the recommendations of the TEC, GNCTD, in case of computer & peripherals and obtaining the relaxation of economy ban for procurement of furniture and fixtures.

**Agenda Item No. 6.15 To consider and approve the Financial statements of CPF Account up to the year 2017-18 and transfer of deficit amount to C.P.F Account**

The Finance Committee after deliberations has approved the Financial statements of CPF Account up to the year 2017-18 and transfer of deficit amount to C.P.F Account by creating a proper budget head. The Finance Committee also suggested that to overcome of deficit on account difference in rate of interest, better source of investment through a duly Constituted Committee may also be explored.

The meeting ended with a vote of thanks to the Chair.



(Prof. R.K. Singh)  
Registrar, IGDTUW